

DUNDEE

VOLUNTEER

PASSPORT



**DUNDEE VOLUNTEER
& VOLUNTARY ACTION**

Charity Number SC00487
Company SC093088

About the passport

Hello and welcome to the Dundee Volunteer Passport for Children and Families Services in the city.

The passport is an initiative that volunteers can opt-in to. Volunteers can complete as many or as few of the pages and sections as they like. It's what you make it!

The passport is available in digital and physical form. Please speak to your volunteer coordinator if you would prefer a printed copy.

This passport has come about after a process of co-production with volunteers in Children and Families Services, those working in volunteering and others with an interest in volunteering and employability, led by Dundee Volunteer and Voluntary Action.



Dundee Third Sector Interface (TSI) is a partnership between Dundee Social Enterprise Network and Dundee Volunteer and Voluntary Action

Dundee Volunteer and Voluntary Action is a Registered Charity (No SC000487) and a Company Limited by Guarantee (No SC093088)
Registered address: 10 Constitution Road, Dundee DD1 1LL

Profile



Use this space to tell the organisation(s) you volunteer with something about yourself. e.g. what you like, what you don't like, and things you need help with.

Volunteer Passport Number

Name

About you

Planning My Volunteering



Answer the questions in this section to help you get the most out of your volunteering

Why do you want to volunteer? What are your goals?

What skills and experience do you already have?

Volunteering Experience



This is a space for you to keep a record of your volunteering roles. Don't worry if you've only done one, so will most volunteers!

Role	Organisation	From	To*

*leave blank if currently volunteering in this role

Reflections



Use this section to write any thoughts you've had about your volunteering. This could be anything such as things you've done well and areas where you need more help.

Date:

Date:

Reflections



Use this section to write any thoughts you've had about your volunteering. This could be anything such as things you've done well and areas where you need more help.

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Date:

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Feedback



This is a place to record feedback from a volunteer coordinator, supported person or anyone you work with!

Signed by:

Signed by:

Signed by:

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Training Record



This is a space for you to keep a record of any training you do related to your volunteering. The first row is there to show you an example.

Date	Course title	Training provider	Hours	Expiry date*
28/05/2025	First Aid at Work	NHS Tayside	3	27/05/2027

*leave blank if this doesn't apply

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This is a space for you to keep a record of any training you do related to your volunteering. The first row is there to show you an example.

Date	Course title	Training provider	Hours	Expiry date*
28/05/2025	First Aid at Work	NHS Tayside	3	27/05/2027

*leave blank if this doesn't apply

Use this space to record the time you spend volunteering. Be sure to get this verified by the organisation you volunteer with! You can write more about what you did in the diary pages.

Date	Hours	Organisation	Activity	Signature
Total hours:				

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Date	Hours	Organisation	Activity	Signature
Total hours:				

You can write more about what you did in the diary pages.

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Total hours:				

You can write more about what you did in the diary pages.

Date	Hours	Organisation	Activity	Signature
Total hours:				

Hours and Awards



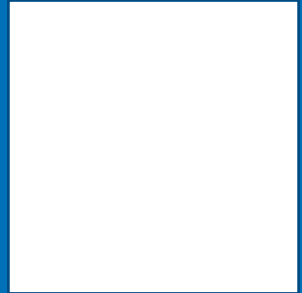
Get this signed when you reach a milestone so you can receive your certificate!



10 hours



25 hours



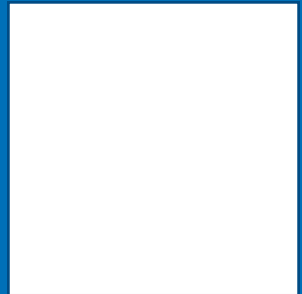
50 hours



100 hours



200 hours



300 hours

[illegible]

[illegible]

[illegible]

Acknowledgements

We'd like to express our thanks to the range of partners and stakeholders who contributed to the development of this passport, including volunteers in Children and Families Services, volunteer coordinators, those working in education and employability, and others with an interest in volunteering.

We'd like to give special thanks to the organisations that contributed to the work of the Dundee Volunteer Passport short-life development group.



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